

Terms of Agreement
Between the Town of Carlisle and the Friends of Center Park, Inc.

Center Park (the "Park"), located at 42 Lowell Street in Carlisle, Massachusetts, is a 0.6-acre public park owned by the Town of Carlisle (the "Town"). The Park was developed using a combination of donated and Town funds and was professionally maintained until December 2018.

In March 2019, a volunteer group currently known as the Friends of Center Park, Inc. ("FOCP") proposed a plan to manage and maintain the Park landscape using gardening classes supervised by certified volunteers from the Massachusetts Master Gardeners Association (MMGA). FOCP has maintained the park since the fall of 2019.

1. FOCP agrees to administer key activities to ensure the orderly operation of the Park as follows:

a. FOCP's **Horticulture Committee** agrees to maintain the existing garden beds in the Park. Certified volunteers from the MMGA are currently offering an approved community outreach program of free gardening classes (April to October) that provide effective bed maintenance.

b. FOCP's **Events Committee** agrees to coordinate events in the Park, in order to educate and involve the public in the use and enjoyment of the Park. Specifically, the committee will advertise the Park's availability, implement a scheduling process, and prepare appropriate information to explain Park event guidelines.

c. FOCP's **Communications Committee** agrees to create a Center Park website and social media accounts to attract community involvement.

d. With the guidance of the FOCP's **Fundraising Committee**, the organization agrees to raise funds to support expenses such as website fees, new plants, gardening supplies, and future improvements to the Park, by holding periodic fundraisers and fund drives to collect contributions from interested citizens.

2. The Town agrees that its Department of Public Works (DPW) will continue to provide snow removal, lawn mowing, town mulch, management of the irrigation system, and tree work for the Park.

3. FOCP agrees to pay expenses for plantings, benches, picnic tables and FOCP sponsored events.

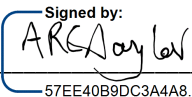
4. FOCP agrees to maintain open, periodic communication as requested by the Town Administrator and DPW Superintendent to discuss any issues in a timely fashion.

5. FOCP agrees to collaborate with the Carlisle Garden Club to organize twice-yearly community clean-up tasks for the Park in early spring and late fall.

6. FOCP agrees to work with the Historic Commission on all proposed structures for the Park.

This Agreement shall be valid for 5 years.

In the event the Town and FOCP mutually agree that FOCP is unable to maintain the garden beds, the beds and the landscape will revert to the care of the DPW.

Signed by:  Date: 9/12/2024
Signature: _____
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Alison Saylor
Friends of Center Park, Inc.

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Signature: _____
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Ryan McLane
Town Administrator